



INNER VOYAGE

Meditation Teachers
& Holistic Therapists

COLLEGE

CODE OF ETHICS

Please note the names **INNER VOYAGE COLLEGE** and **INNER VOYAGE HOLISTIC HUMAN DEVELOPMENT** are used to represent the college and the practitioner support organization as two independent institutions that operate under the same umbrella.

- 1.1 This Code has been compiled by the Principal of **INNER VOYAGE COLLEGE** and relates to the standards of practice for all graduates holding certification with Inner Voyage Holistic Human Development.
- 1.2 This Code of Ethics is the professional base standard expected of all graduates so as to preserve and enhance the reputation of Inner Voyage Holistic Human Development, its members and best serve the public at large.
- 1.3 The Principal of **INNER VOYAGE COLLEGE** reserves the right to amend the Code of Ethics as and when it is deemed necessary. Should such be the case, all **REGISTERED INNER VOYAGE COLLEGE PRACTITIONERS** will be informed of these changes.

Propriety

- 2.1 Client, student and public welfare shall take priority over self-interest of members, employees and colleagues.
- 2.2 Confidentiality of client information must be observed at all times. In any case where client information is shared there must first be consent from the client or the client's legal guardian. Legal and contractual limits must be made clear to clients where appropriate. **UNLESS** the practitioner believes the client to be in danger or about to cause danger to themselves or another person, in which case the appropriate authorities must be advised.
- 2.3 **INNER VOYAGE COLLEGE** graduates shall not behave in any manner that may bring **INNER VOYAGE COLLEGE**, its staff, its graduate's or the profession into disrepute.
- 2.4 All **INNER VOYAGE COLLEGE** graduates will, at all times, maintain ethical standards and show politeness and consideration to their clients and conduct themselves professionally so as to comply with the generally accepted standards of moral behaviour and decency.
- 2.5 Should any **INNER VOYAGE COLLEGE** graduate be found to have transgressed any of the said Code of Ethics, their practitioner membership shall be revoked and they will no longer be permitted to work in association with Inner Voyage Holistic Human Development.

Competence

- 3.1 In no way will any **INNER VOYAGE COLLEGE** graduate misrepresent their level of training, expertise, experience, or qualification.
- 3.2 All **INNER VOYAGE COLLEGE** graduates must display their current **INNER VOYAGE** practitioner membership certificate and their Certificate in Meditation Teaching and Holistic Human Development at all times while operating their business.

Client confidentiality

- 4.1 Counselling, coaching, consulting and evaluative information must be kept confidential and may only be communicated for professional purposes and only with the consent of the client or as may be required by law.
- 4.2 If client records are kept by the practitioner, these shall be stored and disposed of in a confidential manner.
- 4.3 When clients are unable to give informed consent due to age, medical condition, psychological state etc, consent will be obtained by a legal guardian.
- 4.4 Minors (16 years and under) must be accompanied for private sessions by a parent or guardian or written permission for such treatment must be obtained by a parent or guardian.
- 4.5 Graduates working with minors must obtain the relevant legal clearance deemed necessary in their own home state or country.
- 4.6 Where the life or safety of any person is in danger, graduates have a duty of care to share any relevant information with the appropriate authorities and should make clients aware prior to any consultation that they are bound to do so.

Client relationship

- 5.1 All **INNER VOYAGE COLLEGE** graduates shall respect the client's physical/emotional state, and shall not abuse clients through actions, words or silence, nor take advantage of the therapeutic relationship.
- 5.2 **INNER VOYAGE COLLEGE** graduates shall in no way participate in sexual activity with a client.
- 5.3 In the event that an **INNER VOYAGE COLLEGE** graduate and an adult, consulting client should wish to participate in an intimate sexual relationship, any professional services must be terminated and the client be referred to another practitioner.
- 5.4 Advance financial arrangements must be made that are understood by clients that safeguard the client's interests. All fee structures, cancellation penalties (if any) and other relevant information or conditions must be clearly displayed by the practitioner.

Professional conduct

- 6.1 In the event of a dispute arising between fellow **INNER VOYAGE COLLEGE** graduates or practitioners, the said graduates shall make every attempt to resolve differences. Where differences cannot be cleared the said graduates may seek mediation through their Business Mentors at **INNER VOYAGE COLLEGE**
- 6.2 In no way shall an **INNER VOYAGE COLLEGE** member disparage, nor publicly criticize another **INNER VOYAGE COLLEGE** graduate, student, any **INNER VOYAGE COLLEGE** staff member or the college itself.
- 6.3 All **INNER VOYAGE COLLEGE** graduates shall endeavour to obtain and maintain Public Liability Insurance within three months of becoming a practitioner.

6.3 All **INNER VOYAGE COLLEGE** graduates shall endeavour to obtain and maintain a first aid certificate within three months of becoming a practitioner.

Advertising

- 7.1 All **INNER VOYAGE COLLEGE** graduates who are registered as practitioners are permitted to advertise their services as being certified with **INNER VOYAGE COLLEGE** so long as their **INNER VOYAGE** practitioner membership is current.
- 7.2 All **INNER VOYAGE COLLEGE** members are permitted to make changes to supplied advertising templates.
- 7.3 All **INNER VOYAGE COLLEGE** members are permitted to use the **INNER VOYAGE APPROVED** logo on their advertising material so long as their **INNER VOYAGE** practitioner membership is current.
- 7.4 All **INNER VOYAGE COLLEGE** members are permitted to promote themselves as registered **INNER VOYAGE** practitioners at markets, shows, exhibitions and festivals so long as their **INNER VOYAGE** practitioner membership is current.

Registration

- 8.1 Members must pay the required annual practitioner membership fee by the due date in order to maintain their **INNER VOYAGE** practitioner membership. Members must also supply all required information on the standard registration form by the due date. Members who do not pay fees or submit registration forms by the due date will no longer be registered members and will not be permitted to use or display the **INNER VOYAGE** logo, however they will still be able to promote themselves as a graduate of the **INNER VOYAGE COLLEGE**.
- 8.2 Any person representing themselves as an **INNER VOYAGE** Practitioner member who does not have current practitioner membership registration with **INNER VOYAGE COLLEGE** will be dealt with via the appropriate channels.

Association

- 9.1 Practitioner membership registration with **INNER VOYAGE** is provided free to college graduates for the first year after their graduation after which time an annual fee will be charged if the graduate wishes to maintain ongoing practitioner membership registration.
- 9.2 Practitioner membership registration is granted at the Principal's discretion and not guaranteed to be provided to all graduates.
- 9.3 The Principal reserves the right to reject any application for practitioner membership registration for any reason and without being required to provide a reason.
- 9.4 Practitioner membership registration with **INNER VOYAGE** provides business mentoring, resources and ongoing training for **INNER VOYAGE COLLEGE** graduates who choose to register as **INNER VOYAGE** Practitioners and in no way implies any business partnership or franchise exists between **INNER VOYAGE** and the registered Practitioner.

